As you will be aware, pension auto enrolment came into force for Contract Scotland in July 2014. Under auto enrolment legislation, minimum pension contributions are required to increase over time. Originally, these were due to rise in October 2017 and again in October 2018.

These increases were pushed back six months by the government and will now happen on 6 April 2018. Below is a table showing the increases:

<table>
<thead>
<tr>
<th>Date</th>
<th>Employee Minimum Contribution</th>
<th>Employer Minimum Contribution</th>
<th>Total Minimum Contribution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Currently</td>
<td>1%</td>
<td>1%</td>
<td>2%</td>
</tr>
<tr>
<td>From 6th April 2018 – 5th April 2019</td>
<td>3%</td>
<td>2%</td>
<td>5%</td>
</tr>
<tr>
<td>6th April 2019 onwards</td>
<td>5%</td>
<td>3%</td>
<td>8%</td>
</tr>
</tbody>
</table>

**What does this mean for me from 6th April 2018 to 5th April 2019?**

If you **do not qualify** for auto enrolment, there will be no changes.

If you have **opted out** of auto enrolment, there will be no changes.

If you currently contribute 1%, any deductions of auto enrolment made from the 6th April 2018 to the 5th April 2019 will rise to 3%.

If you currently contribute a higher percentage, then so long as this is equal to or more than 3%, you will see no change.

**What does this mean for me from 6th April 2019 onwards?**

If you **do not qualify** for auto enrolment, there will be no changes.

If you have **opted out** of auto enrolment, there will be no changes.

If you contribute 3%, any deductions of auto enrolment made from the 6th April 2019 onwards will rise to 5%.

If you contribute a higher percentage, then so long as this is equal to or more than 5%, you will see no change.

You can increase your auto enrolment pension contributions at any time, by paying additional or voluntary contributions. If you would like to do this, please speak to Lorien Cross on 01786 446 651.

Kind regards,

[Signature]

Anne Fotheringham
Head of Finance